	A	В	С	D	E	F	G	Н		J	К	L	M	N	0	P	Q	R	S
	HEALTH & SOCIAL CARE INTEGRATION				1		1										1		
l l	JOINT BOARD BUSINESS PLAN 2019/20																		
1 ((H&SC IJB)																		
2																			
	Item	Recurrence	Owner	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB	H&SC IJB
				28.01.19	Audit	25.02.19		29.04.19	Audit	Development	24.06.19	Audit	26.08.19		28.10.19	Audit	Development	16.12.19	January 2020
				20.02.25	Committee	25.02.125	25.05.25	25.025	Committee	Session	2.1100.13	Committee	20.00.15	50.05.15	20.20.25	Committee	Session	10.11.13	Sundary 2020
2					11.02.19				13.05.19	27.05.19		12.08.19				11.11.19	25.11.19		
4 .	Minutes	each meeting	Board Secretary	Annrove	Approve	Approve	Approve	Approve	Approve	27.05.19	Approve	Approve	Approve	Approve	Approve	Approve	25.11.19	Approve	Approve
6 /			Board Secretary	Approve	Approve	Approve	Approve	Approve	Approve		Approve	Approve	Approve	Approve	Approve	Approve		Approve	Approve
6	Financial Governance & Management	each meeting	Chief Financial Officer	ADDIOVE	ADDIOVE	Applove	Approve	Approve	тфріотс		гфріоте	тфріоте	тфріоте	тфріото	reprove	Approve		Approve	Approve
7 1	Internal Audit Update Report	each meeting	Chief Internal Auditor		Note				Note			Note				Note			
	Monitoring of the Health & Social Care	each meeting	Chief Financial Officer	Note	THURS.	Note	Note	Note								1000			
8 6	Partnership Budget						100				Note		Note	Note	Note			Note	Note
9	Performance Report	each meeting	Jane Robertson	Quarterly - Note				Quarterly - Note					Quarterly - Note		Quarterly - Note				Quarterly - Note
10 I	Integration Care Fund Update (ICF)	each meeting	Chief Financial Officer	Note Update		Note Undate	Note Update	Note Undate			Note Update		Note Update	Note	Note			Note	Note
11 I	Inspections Update	each meeting	Chief Social Work Officer	Note		Note	Note	Note			Note		Note	Note	Note			Note	Note
12 (Chief Officer Report	each meeting	Chief Officer	Note		Note		Note			Note		Note	Note	Note			Note	Note
13 5	SPG Report for IJB	each meeting	Chief Officer	Note		Note	Note	Note			Note		Note	Note	Note			Note	Note
14																			
_ 2	2018/19 IJB Financial Plan Budget -	yearly - late Feb	Chief Financial Officer		1	Draft 2020/21	Approve			1		1	1					Draft Budget	
	Delegated Functions (late Feb each year)			1	1		2020/21		-		1				-	1	1	2021/22	
1	Issue Directions (March each year as soon as	yearly - March	Chief Financial Officer		1	1	Approve			1		1	1					1	
ı ľ	Financial Plan is agreed)				1	1	Directions			1		1	1					1	
1 1					1	1	20/21			1		1	1					1	
16													1					1	
17 F	Financial Planning	/	Chief Financial Officer	ppt															ppt
			Board Secretary				1						1					1	
			Chief Officer, General		1	Note	1											1	
19	restive Period Report	yearry	Manager Unscheduled Care			Note													
, T	Winter Plan	yearly	Chief Officer, General										DRAFT to Note		FINAL to				
20			Manager Unscheduled Care				1								Approve				
	Code of Corporate Governance Refresh	yearly	Board Secretary										Approve						
	Clinical & Care Governance Annual Report		Chief Officer, Director of																
22	•		Nursing, Medical Director			ļ	1	1										Note	
	H&SC IJB Annual Performance Report			1	1	1	1	Review Draft			Approve 2018/19								1
			Chief Social Work Officer				1								Note				
			Chief Financial Officer												Approve				
		yearly	Board Secretary		1		1		1						Approve			1	1
27	Board Meeting Dates & Business Cycle	yearly	Board Secretary		1		1		1						Approve			1	1
	Alcohol and Drug Partnership Annual Report	yearly	Director of Public Health																
28							1											Note	
		3 yearly	Chief Officer	1	1		1		1	Review Draft	Formal Approval				1		1		
29 8	& Implementation Plan Review (2018-2021)																	Note Update	
	Health & Social Care Delivery Plan Update -	/	Chief Officer										Note						
	Regional																		
1	Internal Audit Annual Plan	yearly	Chief Internal Auditor																
																		Receive Internal	
31							1			1		1	1					Audit Report & Improvement Plan	
32	External Audit Annual Plan	yearly	Chief External Auditor	1			1						1						
	IJB Self Evaluation	yearly	Chief Internal Auditor	1			1		1				—		Approve and			1	1
33	AND GEN EVALUATION	, curry	Cinc. Michigi Additor		1	1	1			1		1	1		undertake			1	
, v	H&SC IJB Model Publication Scheme	yearly	Chief Internal Auditor	1	1	1	1	1	1	†	1	self assessment			UNDER CONCE		1	1	1
34	ouci i ubilcutton bullenie	,	and the state of t		1	1	1			1		and discounted it						1	
<u> </u>	Annual Review of Risk Register	/	Chief Officer	1	1	1	1								Approve			1	1
35		•			1	1	1					1	1					1	
	Annual Review of IJB Terms of Reference	yearly	Board Secretary	1		1	1							Approve					1
36			, , , , , , , , , , , , , , , , , , , ,				1						1					1	
	Guardianship		Adult Social Work Officer		1	1	1	?		1		1	1					1	
37	•			1		1	1				1		1					1	
—	Hawick Mobile Dental Unit Update		Chief Officer					?											
38	•				1	1	1			1		1	1					1	
F	Review of Winter Plan (Goes to BHB in March)	yearly	Chief Officer, General				1								1			1	1
1 1	- 1		Manager Unscheduled Care		1	1	1			1		1	1					1	
39						I													
I	IJB Meeting Cycle	/	Board Secretary		1	1	1			1		1	1					1	
1 1					1	1	1			1		1	1					1	
40						1	1	1								1	1	1	
	Elderly Geriatric Medicine from Acute to	/	Chief Officer				1						1					1	
1	Community				1	1	1					1	1					1	
41				1	1	1	1												1
	Public Sector Equality Duty	Progress Report	Simone Doyle and Jane		1	1	1	2 year Progress		1		1	1					1	
1 1		every 2 years.	Robertson		1	1	1	Report to be		1		1	1					1	
		Full Refresh every					1	published 2018 (4					1					1	
1					1	1	1	year refresh report		1	1	1	1	1	1	1	1	1	1
4.		4 years						,											
42		4 years						due 2020)											